



Village of Lockland

Park and Facilities Rental Permit Application and Agreement

Date _____
 Your name (last) _____ (first) _____
 Street address _____ City _____ State _____ ZIP code _____
 Telephone (_____) _____ cell phone (_____) _____
 Organization (if applicable) _____
 Event name: _____
 Event date: _____ Time (from): _____ am/pm – (to) _____ am/pm
 How many people do you expect to attend this function(s)? _____

This permit is only for the use of the specific facilities and/or park marked below:

	Mon – Thurs	Fri - Sun
_____ use of large pavilion at Gardner	\$35/day	\$45/day
_____ use of small pavilion at Gardner	\$25/day	\$35/day
_____ use of large pavilion at Gardner and diamond # _____	\$60/day	\$100/day
_____ use of small pavilion and diamond # _____	\$50/day	\$90/day
_____ use of diamond # _____	\$25/day	\$50/day
_____ use of soccer field # _____	\$25/day	\$50/day
_____ \$75/day for organized league teams up to a limit of 10-weeks		

Residents \$50 deposit + rental fee is required.
 Non-residents \$100 deposit + rental fee is required.

You must pay the **nonrefundable permit fee and deposit, of \$ _____**, to the Village prior to the issuance of the permit. Facilities will not be reserved until full payment and deposit have been made. There will be an additional \$40 charge for any returned checks. To reschedule, the permit holder must notify the Village at least 7 days prior to the event.

It is your responsibility to clean up the park and/or facility area, picking up and putting trash and garbage in trash containers. The park should be left in a clean and safe condition. If you use the park for more than one day, you must clean the park every day that you rent it. Upon satisfactory inspection of the park and its facilities, your deposit will be returned within 10 business days of the rental. If you fail to clean up the park or disregard the rules and regulations, you will forfeit your deposit.

This permit is a license and remains the property of the Village of Lockland. It may be revoked by the village or its agent for violation or unruly behavior by you or your guests. **The park is open from 6 am to 9 pm.**

Rules and Regulations for Park Rental

Parking and Driving in any area that is not designated paved parking is prohibited. No parking or driving on the walking path and the grassy areas adjacent to the pavilions.

The playground area and play equipment are **NOT** part of the rental agreement and open to the public.

Picnic tables are bolted to the ground and shall not be moved.

No chairs or tables permitted on the playground surface.

The following items are prohibited:

Glass Bottles

Water Balloons

Inflatable toys (pools, bounce houses, etc.)

Farm Animals (petting zoos, horses, ponies, etc.)

Village Park hours are 6am-9pm. Your event must conclude by 9pm.

By signing this document, you agree to follow all rules, regulations, and/or restrictions governing park use. It is your responsibility to maintain an orderly function and provide adequate security, as required by the Lockland Police Department. You also agree to hold the Village of Lockland harmless against any and all claims, losses, damages, injuries, fines, penalties, costs, etc. arising out of or in any way connected with the use of the park and/or park facilities.

Signature of permit applicant/holder

Date

Village approval signature

Date