



Application for Zoning Certificate

This application MUST be completed in its entirety, and a Zoning Certificate issued by the Village before a building permit will be considered.

Applicant Information:

Name _____ Date of application _____

Phone _____ Email _____

Address _____

Property owner and/or business information (if different from applicant):

Name _____

Phone _____ Email _____

Address _____

Please check all boxes that apply to your application (you may select more than one if applicable)

New Business _____ Addition _____ Accessory Structure _____ Fence _____

Alternative Energy _____ Parking lot/Driveway _____ Pool _____

Other (please explain) _____

Address of property for which zoning certificate is being sought:

Current zoning of the subject property: (please check one)

R1- Residential _____

OS- Open Spaces and Public Land _____

R2- Residential _____

HOC-Highway Oriented Commercial _____

R3-Residential _____

GC-General Commercial _____

RO- Residential Office _____

LI-Light Industrial _____

GI-General Industrial _____

View the zoning map at this link: <https://www.locklandoh.org/download/maps/Zoning-Code-Map.pdf>

Are you aware of the permissible uses and requirements of this district? Yes () No ()

What will occupy this property and/or building? Be as detailed as possible in your description.

Will storage of any kind take place at this location? Yes () No () If yes, list items to be stored:

If this concerns the erection of a fence, what is the height of the new fence? _____

Name of business owner (if applicable):

Name of business DBA: _____

Business Federal ID#: _____

If this concerns the erection of a sign, what are the dimensions of the new sign? _____

What type of sign? _____ Is this a temporary sign? _____

If temporary, please provide the dates you would like to post this sign. _____

Signature of Applicant: _____ Date _____

Signature of Owner: _____ Date _____

GUIDELINES FOR PREPARING INFORMATION FOR A ZONING CERTIFICATE

APPLICANT MUST PREPARE AND SUBMIT THE FOLLOWING:

- 1) A COMPLETE APPLICATION TO INCLUDE THE SIGNATURE OF THE APPLICANT AND THE PROPERTY OWNER.
- 2) ATTACH A SKETCH OF PROPERTY AND/OR BUILDING LAYOUT GIVING ALL DIMENSIONS. INCLUDE AS MUCH DETAIL AS POSSIBLE.
- 3) APPLICATION MUST BE COMPLETE BEFORE THE APPLICATION WILL BE PROCESSED AND A ZONING CERTIFICATE IS ISSUED.

For Office Use Only

Date Application Is received: _____ Received by: _____

The following additional information is being requested from applicant: _____

Date additional information is received: _____